

Advisory Council Agenda

Date: May 9, 2018, 4 P.M.
Location: Main Library, Gellman Room
101 E. Franklin Street, Richmond, VA 23219



3:30 PM Room opens

Sign-in. Network. Enjoy Light refreshments

4:00 PM Call to Order

Chair's Comments

Review of April 11, 2018 Notes

- Materials:
 - o April 11, 2018 Meeting Notes
- **Pre-meeting homework:** Review the April 11th notes. What are your edits?

4:05 PM Director's Report

- Insights Report & Map Booklet
- Parking Study

Presentations & Discussion

4:10 PM I. Master Plan Legislation

Review the legislation that authorizes the creation of a comprehensive plan.

- Materials:
 - o Power Point Presentation (this presentation will not be available prior to ahead of the meeting)

4:30 PM II. Master Plan Update Process

Discuss the comments we received on the homework assignment. Review the updated process diagram, updated CECP, and Advisory Council meeting topics.

- Materials:
 - o April 18 Homework Assignment Summary
 - o Update Process Diagram
 - o Updated Communications, Engagement, and Consensus Plan
 - o Advisory Council Meeting Schedule with Topics
- **Pre-meeting homework:** Review the new process diagram. What are your questions?

5:00 PM III. Ambassador Program

Review the Ambassador Program. Discuss groups/individuals that typically do not attend planning/civic meetings so we can make targeted outreach to them.

- Materials:
 - o Ambassador Program Overview
 - o Ambassador Questionnaire
- **Post-meeting homework:** Forward the Ambassador questionnaire to 2 people to ask them to serve.

5:10 PM IV. Stakeholder Groups

Present the post-meeting homework. Discuss which groups we should be reaching out to discuss the Master Plan from June to September.

- Materials:
 - Draft Stakeholder Group Excel List
- **Post-meeting homework:** Review the list. Send your comments to Maritza by May 16th.

5:15 PM V. History Presentation

Short presentation on the history of development in Richmond.

- Materials:
 - Power Point Presentation (this presentation will not be available prior to ahead of the meeting)

5:45 PM Public Comment

Open time for the general public to comment on items not on the agenda.

6:00 PM Adjournment