

Advisory Council Agenda

Date: September 11, 2019, 4 P.M.
Location: Main Library, 101 E. Franklin St



3:30 PM **Room opens**

4:00 PM **Call to Order**

Chair's Comments

Review of August 14, 2019 Notes

– Materials:

○ August 14, 2019 Meeting Notes

– **Pre-meeting assignment:** Review the notes. What are your edits?

4:05 PM **Director's Report**

4:10 PM **Public Comment**

Open time for the general public to comment on items not on the agenda.

Presentations & Discussion

4:20 PM **I. Parking Study Update**

Overview of the Parking Study materials DESMAN shared at the August 19th City Planning Commission meeting.

– Materials:

○ DESMAN's August 19th Presentation

○ Implementation Matrix

5:10 PM **II. Community Consultation #2 Formats and Draft Materials**

Review general approach to Community Consultation #2, draft Forum presentation, and draft online survey.

– Materials:

○ Community Consultation #2 Planning Document

○ Community Consultation #2 Meeting Log

○ Draft survey (link will be emailed to you in the morning on 9/12)

– **Post-meeting assignment:** Fill out the draft survey and provide feedback by 9/15/19

4:50 PM **III. Community Consultation #2 Notices and Engagement Team**

Community Consultation #2 notices and introduction to the Engagement Team.

– Materials:

○ Poster, Palm Card, Post Card

○ 5-minute Pitch Script

– **Post-meeting assignments:**

○ Sign up to give a 5-minute pitch at 1 meeting

○ Sign up to assist at 1 forum

○ Sign up for public comment at the 10/14 meeting of City Council

○ Forward the CC#2 email to your friends

○ Share the CC#2 post on your social media

5:45 PM **Public Comment**

Open time for the general public to comment on items presented at the meeting and items not the agenda.

6:00 PM **Adjournment**

The October 9 meeting of the Advisory Council is cancelled.

In its place, we will be hosting a Richmond 300 Forum as part of Community Consultation #2.

The Forum will be October 9, 6-7:30 P.M. at the Main Library (101 E. Franklin St).