

# Advisory Council Notes

Date: January 9, 2019, 4 P.M.  
Location: Main Library, 101 E. Franklin St



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Members Present: Mr. Rodney Poole, Chair  
Mr. Max Hepp-Buchanan, Vice-Chair  
Mr. Jonathan Bibbs  
Ms. Cyane Crump  
Mr. Bernard Harkless  
Ms. Ashley Hawkins  
Ms. Joyce Knight  
Mr. T. Preston Lloyd  
Ms. Louise Lockett  
Ms. Monica Lozano  
Mr. Jer'Mykeal McCoy  
Ms. Jennifer Mullen  
Ms. Kendra Norrell  
Ms. Gray O'Dwyer  
Mr. Ted Ukrop  
Ms. Olivya Wilson

Members Absent: Ms. LaToya Gray  
Ms. Elyana Javaheri  
Mr. Burt Pinnock, Vice-Chair  
Mr. Damian Pitt  
Ms. Meredith Weiss

Staff Present: Ms. Kimberly Chen, Planning and Development Review (PDR)  
Mr. Alex Dandridge, PDR  
Ms. Anne Darby, PDR  
Mr. William Palmquist, PDR  
Ms. Maritza Pechin, AECOM/PDR  
Ms. Marianne Pitts, PDR  
Mr. Josh Son, PDR

**3:30 PM Room opens**

**4:03 PM Call to Order**

Mr. Poole called the meeting to order at 4:03 p.m. Mr. Poole thanked the Advisory Council (AC) and audience for attending. He alerted the public to two opportunities for public comment.

Mr. Poole asked for comments on the December 12, 2018, Meeting Notes. No corrections or edits were presented by the AC.

## **Director's Report**

### *Parking Meetings:*

Ms. Pechin provided the Director's Report for Mr. Olinger. She noted that the rescheduled parking meetings will be next week as follows:

- Carytown, Tuesday, January 15, 6:00-7:30 P.M., 2810 Community Space (2810 W. Cary Street)
- Scott's Addition: Wednesday, January 16, 8:30-10:00 A.M., Studio Two Three (3300 W. Clay Street)
- Manchester: Wednesday, January 16, 6:00-7:30 P.M., Plant Zero (Zero E. 4th Street)
- Downtown: Thursday, January 17, 6:00-7:30 P.M., Gellman Room at the Main Library (101 E. Franklin Street)

Ms. Pechin stated that there is snow in the forecast and will reevaluate the meeting schedule if needed. She noted that the presentation materials and surveys for Libbie/Grove/Patterson, Brookland Park Boulevard/Six Points and the Fan are currently available at [richmond300.com/parkingstudy](http://richmond300.com/parkingstudy).

Ms. Crump asked if the meetings are again deferred because of weather, will the materials be available online. Ms. Pechin stated that she is interested in conducting the meetings as scheduled; and if people are unable to attend the meetings, the materials will be available online.

Mr. Poole encouraged the AC members to attend the Parking Meetings to hear from DESMAN and from the public. Ms. Pechin encouraged the AC members to complete the surveys. She noted that individuals do not need to live in an area in order to participate in the survey.

### **Public Comment #1**

Ms. Suzanne Miller, a Fan resident, shared that short-term rentals are a hot issue for her neighborhood. She asked that the AC be informed of the establishment of regulations regarding short-term rentals. Mr. Poole responded that these regulations would not be part of the Master Plan but will be discussed with the community as a whole. He noted that Marianne Pitts with PDR is working on this issue, and the SUP which was on Planning Commission's agenda was continued to July to allow time for the development of the citywide regulations. He stated that it is his understanding that there will be at least two public meetings on the topic.

Mr. Bobby Junes, a citizen and former parks and recreation commissioner for Henrico County, stated that he is unable to find the lease for Monroe Park. He asked how he can access this document to learn of the terms of the lease. Mr. Poole asked if Mr. Junes contacted the Executive Director of the Monroe Park Conservancy. Mr. Junes responded that he has and that she does not have the information that he is requesting. Mr. Poole stated that this issue is not related the Master Plan. Mr. Junes responded that the future Master Plan should address this. Ms. O'Dwyer noted that streamlining the public process should be a goal of the Master Plan. Mr. Poole

recommended that Mr. Junes follow up with the City Clerk's Office to obtain the requested document.

There was no additional public comment.

### **Working Group Syllabus**

Mr. Poole provided an update on the Working Group Syllabus. He noted that the changes to the syllabus included the Land Use Working Group meeting prior to the other four groups to discuss the future land use categories and future land use map, and the co-leaders of the other four groups will attend these two Land Use meetings which are tentatively scheduled for February 27 and March 13. The intent is to finalize all 2019 Working Group meetings dates, times, locations, and topics by February 8th.

Ms. Crump asked if the composition on the syllabus was the extent of the working group membership. Ms. Pechin responded that this was only the AC and Technical Team members of the working groups. She noted that there will be other members of the public on the working groups. She stated that the desire is to have technical leaders join the working groups as well.

Ms. Pechin noted that between now and the next AC meeting, PDR staff will meet with the two co-leaders of the working groups to determine the schedule and topics for the working group meetings for 2019. The revised syllabus does not prescribe meeting dates.

Mr. Poole stated that the co-leads will determine who the 10 members of the working group are. Mr. Poole noted that it is up to the co-leads how the public will participate.

Mr. Poole asked what the role of the PDR liaison is. Ms. Pechin responded that it is the person who manages the content and communications for the working group.

Ms. Pechin noted that the working groups will be reporting back to the AC at the April, June, and August AC meetings. Mr. Poole asked if there will still be monthly AC meetings. Ms. Pechin responded that there will not be meetings in March, May, and July to allow the AC members to attend working group meetings. Mr. Poole asked if the website was modified to reflect this change, and Ms. Pechin responded yes.

Mr. Poole asked if the first draft of the plan is presented to the public in September 2019. Ms. Pechin noted the deliverables for September do not include an actual draft but are a future land use map, a transportation map, and a long list of draft policy recommendations.

Mr. Poole asked as the policy recommendation list is being drafted, will it be posted to the website. Ms. Pechin noted that information from the working groups will be posted to the website including the draft recommendations.

Ms. Wilson asked if the co-leads are responsible for what the meeting will look like. Mr. Poole responded that they are responsible for the composition and methodology.

Ms. Pechin noted that the AC Members were placed on a working group based on their interests expressed in the survey.

### **Small Group Discussions:**

Ms. Pechin provided instructions for the small group discussions. The AC was provided with a summary of the big ideas shared by the public at the open houses and through the online survey related to Economic Development, Employment & Income, Culture & Tourism, and Housing. The AC was split into two groups to have two small group discussions on potential policies to be included in the Master Plan related to Economic Development and Housing using the big ideas as a starting point. After each small group discussion, the AC reconvened, and each group summarized their policy ideas. A summary of policy ideas is attached to these minutes.

### **Public Comment #2**

Ms. Genni Sasnett, a Church Hill resident, asked about the impact of high speed rail and how that will fit into the Master Plan. Mr. Poole noted that it will be discussed in the Transportation Working Group. He noted that the impact of the Amazon development in northern Virginia will likely be discussed in other workings groups as well.

Ms. Sasnett also inquired about what will occur around Main Street Station. Ms. Pechin responded that the City is working on developing a Small Area Plan for the Shockoe area as was recommended in the Pulse Corridor Plan, and the Richmond 300 email list will be informed of the public meetings for this Shockoe plan.

There was no additional public comment.

### **Adjournment**

The meeting adjourned at 6:00pm.